Class of 2025 Freshmen Orientation 2020

Prof. Jocelyn T. Guadalupe, College Secretary July 29, 2020 Time: Jul 29, 2020 01:00 PM Singapore https://up-edu.zoom.us/j/98532460970 Meeting ID: 985 3246 0970 Passcode: 31264099

Outline of Orientation

- 1:30 College Secretary's Orientation
 - Dean's Message
 - College secretary orientation
 - College of Music Introduction
 - I. Admission,
 - II. Progress (Enrollment, Retention),
 - III. Progress (Enrollment, Retention),
 - IV. Graduation
 - Official emails and websites

Please use the zoom chat box if you have questions during the orientation. These will be answered after each section is presented.

University of the Philippines Diliman

Introduction and University Policies

University of the Philippines Diliman



- June 18, 1908 established to give advanced instruction in literature, philosophy, science, arts; to give professional and technical training to every qualified student regardless of "age, sex, nationality, religious belief, political affiliation."
 - UP Diliman has 27 degree granting units under 4 clusters: Arts and Letters, Management and Economics, Science and Technology, and Social Science and Law
 - Programs offered: 120 undergraduate, 152 master's, 1 juris doctor, 71 PhD, 32 pre and post baccalaureate certificate and diploma.

UP College of Music history and vision

Established on September 4, 1916 originally in R. Hidalgo St., Quiapo, Manila with the aim to educate pupils in the formal study of music with a view of pursuing professional career in the musical arts (teachers, singers, or performers on any instrument)



- The College of Music was the first college to operate in UP Diliman in 1949.
- In 2015, the faculty revisited and revised the college's vision.

UP College of Music vision-mission

VISION

A community of thinking and creative performing artists and scholars transforming the world through ideas, sound, and movement.

MISSION

The University of the Philippines (UP) College of Music is dedicated to

• **High quality instruction in music** as a disciplined artistic expression, an object of intellectual passion, and as a creation that fosters social cooperation and community solidarities.

• Performing music, not merely for its technique, but as an **authentic human expression** that offers a unique and alternative vision of life that music is.

 Innovative music compositions, progressive pedagogical approaches, and persuasive theories and apt methods in research that would put Filipino leadership in the field of music in the Southeast Asian region.

 Music making that hastens national development by sensing, reflecting, and constructively critiquing it.

UP College of Music goals

GOALS

The UP College of Music is committed to



Providing music students with a comprehensive, balanced, and advanced music instruction in the art of performance interpretation that is solidly informed by deep intellectual work and methodical practice, thus allowing students to advance professionally and swiftly in their chosen fields of study.
Offering a highly experiential training where instruction and opportunities to perform are integrated, thus hastening the development of students into mature professional musicians or as active music listeners later on in their lives.

• **Performing Filipino works** that will promote them and thus will develop an appreciation and an understanding of the Filipino genius in music.

• Serving the community of artists, academics, students, and common residents in UP Diliman and from adjoining communities in Quezon City through its Abelardo Hall Auditorium COncert Series, the UP Music Extension Program, and through collaborations with UP music alumni, other Filipino performing arts organizations, and with local and foreign artists.

• **Contributing to the literature of Asian art music** in the region through the dissemination of the creative and academic works of the college faculty as performers, composers, pedagogues, and researchers.

UP College of Music values

Values

The UP College of Music faculty, non-teaching administrative staff, and students believe in achieving the mission, vision and goals of the College and thus maintain an environment that is maximized for music learning

 Where equity, collegiality, mutual support and care among teachers, students, and administrative staff are top priority so as to foster and maintain academic excellence.

 Where academic freedom is upheld as in respecting and tolerating the diversity of opinions but within the bounds of reason and shared responsibility in keeping the interest of the common good above selfish, often hidden, personal motivations.

 Where curricular programs in performance, music education, research, and composition have significance to the personal and professional growth of the College's studentry.

 Where individuals in the College proactively engage in leadership and public service that will benefit the Filipino people.

 Where activities initiated by individuals, performing groups, departments, and the College is appreciated and valued by others in the College and by the larger academic community of UP Diliman.

 Where administrative organizational infrastructures are honest, service-oriented, efficient, sustainable, and effective.

 Where hierarchical relationships among teachers, admin staff, and students are based on mutual respect and fairness, but tempered with compassion.

 Where achievements of students are measured, defined, and appreciated broadly, not merely in terms of fixed standards.

UPICOLLEGE OF MUSIC ORGANIZATIONAL CHART



College Executive Board 2020-2021





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I.Admission,

Progress (Enrollment, Retention), Graduation

Admission:

BM - UPCAT/Second Degree, Music theory test, Audition/Interview, Psycho-social test*

AA - Music theory test, Audition/Interview, Psycho-social test*
 MM – BM, GPE, Interview/Audition/Teaching Demonstration
 PhD - Master's degree, Music Portfolio, GPE, Interview

*Psycho-social To be scheduled with intake interview of OCG (Office of Counselling and Guidance) and will be used for advising purposes only.

Academic Programs

Programs Offered by the College of Music



		VERSITY OF THE PHILIPPINES DILIMAN College of Music SOCIATE IN ARTS (MUSIC)	AA (Musi	c): 79 units
NAME:			SN:	
UC Approval: 16 July 2019			Date of Effectivity: 1	st Semester 2019-20
		FIRST YEAR		
1st Semester	18	2nd Semester	21	
MuT 10	5	MuT 11	5	
MuL 10	3	MuL 11	3	
Primary Concentation*	3	Primary Concentration**	3	
Secondary Concentration**	3	Secondary Concentration**	3	
MuPC 1	1	MuPC 2	1	
GE*** ENGLISH 13 PE	3	GE*** ARTS 1	3	
PE	(2)	GE*** KAS 1 PE		
		SECOND YEAR	(2)	
1st Semester	21	2nd Semester	19	
MuT 12	5	MuT 13	5	
Mul 12 Mul 14	3	Mul 15	3	
Primary Concentration**	3	Primary Concentration*	3	
Secondary Concentration**	3	MuPC 4	1	
MuPC 3	1	Elective	3	
Elective	3	PI 100	3	
GE*** FIL 40	3	MuP 194	1	
NSTP 1	(3)	*** NSTP 2	(3)	
PE	(2)	*** PE	(2)	

*Primary Concentration Track

1. Conducting: MuC 100, 110, 120, 130 (Band or Choral) 2. Composition: MuK 100, 110, 120, 130 3. Dance: MuD 100, 110, 120, 130 4. Music Education: MuEd 100, 115, 116, 144/149 5. Musicology: MuL 13, 12/110, 132/133, 150 6. Instrument/Voice Performance: MuP 100, 110, 120, 130

**Secondary Concentration Track

1. Conducting: MuC 100, 110, 120 (Band or Choral) 2. Composition: MuK 100, 110, 120 3. Dance: MuD 100, 110, 120 4. Music Education: MuEd 100, 115, 144/149 5. Musicology: MuL 13, 12/110, 132/133 6. Instrument/Voice Performance: MuP 11, 21, 31





I.Admission, Progress (Enrollment, Retention), Graduation

Admission Type:

- 1. Freshmen Regular
- 2. Shiftee from other UP units
- 3. Transferee from Another School (Validation of Credit* needed)
- 4. Second Degree (Validation for Advance Credit** needed)
- 5. Graduate Student (MM, PhD)

*An admitted transfer student must validate all the courses s/he has taken for advanced credit at the rate of 18 units/semester within a period not exceeding 3 semesters from the date of admission to UP.

**Validation for Advance Credit for AY 2020-2021 (may be changed due to pandemic but scheduled on

	VV/IE4E2	e vire yes	EALER FOR
Validation for advance credit	15 Jul, Wed - 13 Aug, Thu	04 Jan, Mon - 22 Jan, Fri	25 May, Tue - 16 Jun, Wed
REGISTRATION PERIOD			

UNIVERSITY OF THE PHILIPPINES COLLEGE OF MUSIC

DOWNLOADABLE FORMS

For currently admitted students, here are forms for particular academic transactions.

Download

- Online submission of requirements (midyear 2020)
- Recital Guidelines 2020
- Application for Graduation (Updated July 2020)
- Freshman Orientation 2019
- Permit for Completion/Removal Examination
- Appeal for Readmission/MRR
- Request for Substitution of Subjects
- Application for Credit Without Validation
- Request form for room

COLLEGE OF University of the Philippines Diliman APPLICATION FOR CREDIT WITHOUT VALIDATION (For transferee who had taken at least 66 units upon admission to UP)

Dr. Dean, College of U.P. Diliman, Q.C.

Dear Dean

This is to recommend the following courses taken by wis./Mr. B/BA/BS ______ student of the college for automatic validation of courses which s/he may be entitled to under the rules and regulations adopted by the University.

(1)Evaluated by:

Student Records Evaluator College of

Date:

.

(3) Courses completed at the University/ College of Subject/s Units	Equivalent course/s in University of the Philippines Subject/s Units	Action of the department/college offering the course (<u>approved/ disapproved</u>)	Signature over Printed Name of the Chair offering the course	Remarks
			t	
			1	
				7

(2)Recommended by:

Program Adviser

I.Admission, Progress (Enrollment, Retention), Graduation

Maximum Residency Rule or MRR – This rule states that students who fail to finish the requirements of a degree program of any college within a prescribed period of actual residence shall not be allowed to register further in that college. Under meritorious cases (i.e. depending upon the reason of delay), extension of residency may be granted. The maximum residency of each program is as follows:

Program	Residency	Maximum Residency
AA (2023 MRR)	2 years	+ 1 year = 3 years
BM (4 years) (2026 MRR)	4 years	+ 2 years = 6 years
MM	2 years	+ 3 years = 5 years
PhD	6 years (if MM) 8 years (if no MM)	+ 5 years = 11 years

Questions on Admissions?

Please use the zoom chat box if you have questions during the orientation. These will be answered after each section is presented.

II.Admission, **Progress (Enrollment**, Retention), Graduation

	Academic calendar	Enrollment dates acad. ye	ear 2020-2021
	September to December – First sem	July 27- A u g . 5 , 2020 August 10 - 14, 2020 August 29 - Sept 4, 2020 September 4 - 8 , 2020 September 10, 2020	Pre-enlistment CRS Freshman advanced reg. Waitlist CRS Enlistment CRS 1st class day/Freshman assembly
	January to May – Second sem	December 11 - January 3 January 5-8, 2021 January 12-14, 2021 January 18, 2021	, 2021 Pre enlistment Waitlist CRS Enlistment CRS First day of class
	June to July – Midyear term	To be announced	
 Regularly consult the social media page of the Office of the College for weekly or monthly announcements of schedules 			

Academic Calendar:https://our.upd.edu.ph/files/calendar/regular/ACAD%20CAL%202020-2021.pdf

Registration – Pre-enlist (see schedule at crs.upd.edu.ph) using your webmail account.



Events Announcements

FRESHMAN PREENLISTMENT SCHEDULE FOR THE FIRST SEMESTER OF AY 2018-2019 Posted on: June 19, 2018 04:00 pm

The freshman preenlistment for the first semester of AY 2018-2019 will start on 26 June 2018 (Tuesday) until 28 June 2018 (Thursday).

Please use your student number (without the dash) as your user name and your PIN as your password to log in.

Once logged-in, you will have to fill out your Student Profile first before you can preenlist for courses/blocks.

Please note that desiring certain blocks does not mean that you will automatically get them. For more information, you may refer to the preenlistment mechanics at https://crs.upd.edu.ph/downloads/Pre-enlistment%20Mechanics.pdf (this document can also be found inside the Freshman Preenlistment module).

Freshman preenlistment results will be released on 29 June 2018 (Friday).

If you are experiencing problems with the CRS website, (e.g. missing modules) kindly email us at crssupport@list.upd.edu.ph

DROPPING SCHEDULE FOR MIDYEAR 2018

Posted on: June 13, 2018 05:00 pm

Quick Links:

dist	Regular Calendar

LOGIN	FORM
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Username	
tguadalupe	
Password	
•••••	
Login	

Sign-in problems?

For the site to work properly, your browser must have JavaScript and cookies enabled.

Forgot your password?

For DILNET users, you may reset your password through this facility: https://accounts.upd.edu.ph/lostpass

Inquiries?

CRS FAQ

If you have problems or concerns, please read our Frequently Asked Questions (FAQ). You may email us at crssupport@list.upd.edu.ph OF YOTHE CRS Team A ACTIVA Privacy Notice/So

More A

Pre-enlistment

July 30: OCS emails chairs (1) Form 5A's, (2) List of students and their minors/secondary concentration Major/Primary concen Chairs fill up Form 5A for major/primary concen details (class/teacher) then emails to specified chair for Minor/ Secondary concen.

Minor/Secondary concen chair fills up Form 5A for minor/secondary concen. and emails it back to Major/Primary concen chair. Major/Primary concen chair checks Form 5A:

If BM, signs and emails to student for use in preenlistment.

If AA, emails Form 5A to AA coordinator. AA coordinator signs Form 5A and emails it to student. Student uses Form 5A for preenlistment in CRS.

(Aug.14 for BM UPCATQ, Aug.28 for AA)

Table 1 Pre-advising 2020 for AA/BM freshmen

Student has three options:

- Free Tuition (Freshmen and Transferees)
- 2. Donate voluntary contribution
- 3. Opt out and pay Tuition



Socialized Tuition System or STS – UP implements R.A. 10931 which provides free tuition but also requires a return service agreement. Students have three options (1) to avail of free tuition, (2) to opt out / pay tuition, (3) to donate an amount as voluntary contribution. For those not covered by free tuition, you may see the Office of Scholarships and Grants (https://upd.edu.ph/st udents/scholarships-

and-grants/)

II.Progress (Enrollment, Retention), Graduation
Curriculum Checklist – ALWAYS follow your curriculum plan of study.
General Education Subjects – 24 units

- ENG 13
 Arts 1
 Fil 40
 KAS 1
 Soc Sci 1
 Philo 1
 Math 10
- 8. STS 1

- Proficiency Examination in Physical Education (PEPE) (or credit by examination), in PE courses is given to enable students who are already skillful in one (1) or more sports to acquire advance units in PE. Any student who passes a PEPE shall be given credit for the corresponding PE course. Students may take proficiency examination in one (1) or more courses to meet the PE requirements. The examination is given twice a year, i.e., before the start of every semester.
- Contact Prof. Marie Eloisa Ulanday, the Chair of the Dept of Physical Education at mdulanday@up.edu.ph.

- National Service Training Program (NSTP) Under the NSTP Act of 2001, starting AY 2002-2003 all freshmen, male or female, must take 6 units of any of the following:
 - Civic Welfare Training Service (CWTS) (CWTS Music is offered by MuEd)
 - Literacy Training Service (LTS)
 - Reserved Officers' Training Program (ROTC) / Military Science (MS)
 - Please note: Same component/module, same college. Take CWTS 1 before CWTS 2.
- Some colleges offer 1 & 2 in the Midyear. Band members with scholarship must enroll in MS/ROTC 1 & 2.
- For transfer students, to credit your NSTP, email NSTP office for validation with your attached OTR at nstp.upd@up.edu.ph)

 1. Change of Matriculation (CoM) – Change of matriculation is the addition and/or cancellation of a class and/or change of section after a student has officially registered. It is processed online.

CHANGE OF MATRICULATION FLOWCHART STARTING MIDYEAR 2019



ONLY students who are officially registered may process a Change of Matriculation (CoM).

^a Students with scholarships must have their Change of Mat transactions assessed at the OUR.

^b Classes obtained/cancelled may be grouped in one CoM form maximum of four(4) transactions per form. CoM validation is different from Enlistment Validation.

Questions on Enrollment?

Please use the zoom chat box if you have questions during the orientation. These will be answered after each section is presented.

III. Admission, **Progress (Enrollment, Retention)**, Graduation

Attendance – Not more than 6 absences for classes that meet twice a week, but not more than 3 absences for classes that meet once a week

Excuse Slip – If reason of absence is health/sickness, secure medical certificate from the UP Health Service (UP Infirmary).

Dismissal/Suspension – As a rule, classes should be dismissed at least 10 minutes before the end of the period, with the option to make it 15 minutes for students who need more time to get to their next class.

Only the Chancellor has the authority to dismiss [suspend] classes, except in unusual cases where the Dean/Head of unit may.

III. Progress (Enrollment, Retention), Graduation Dropping of subjects (if not attending or absences reached more than the allowable number to avoid grade of 5.00) DROPPING FLOWCHART CLASS INSTRUCTOR STUDENT **ADVISER** HOME UNIT CASHIER DROP ADVISING SUBMIT DROPPING INSTRUCTOR'S PRINT FORM 26 PAYMENT APPLICATION CONSENT **OBTAIN DEAN'S** SIGNATURE

 Leave of Absence (If you have to stop schooling for one reason or another, file an LOA so that you will not be tagged as AWOL, for which you will have to apply for readmission in your program.)



Grade for course work The work of students shall be rated at the end of each semester/trimester/term in accordance with the following grading system: [Art.369; 27th UC meeting, Dec. 14, 1991; 1179th BOR meeting, Feb. 26, 2004*]

	UPPER	LOWER
/	1.0 Excellent	2.5 Satisfactory
	1.25	2.75
	1.5 Very Good	3 Pass
	1.75	4 Conditional
	2.0 Good	5 Fail
	2.25	Inc Incomplete

- Grade of INC/4.0 Removal of the "Inc/4.0" must be done within the prescribed time [one (1) academic year within which there are three (3) regular removal periods] by passing an examination or meeting all the requirement of the course, after which the student shall be given a final grade based on his/her overall performance.
- The grade of "4" is automatically changed to "5" when the one-year grace period for removal has lapsed. The University Registrar will change the grades from "4" to "5".
 - The Permit for Exam form

(<u>https://music.upd.edu.ph/assets/files/Permit_for_Completion_Rem</u> <u>oval_Examination.PDF</u>) duly signed by the faculty and College Secretary is required. A student who will complete/remove grades with INC/4.0 during the semester/midyear should have residency status. UP Form 25 (Revised 03 May 2014)

STUDENT'S COPY

University of the Philippines PERMIT FOR COMPLETION/REMOVAL EXAMINATION College of Student No.: Date: Mr/Ms is hereby permitted to submit completion requirements/take removal examination in incurred in the Semester 20 - 20 (Subject) OR #_____ Fee: Date of Payment: _____ APPROVED: College Secretary Date of Examination/Completion: by: Signature over Printed Name of Faculty/Administering the Removal/Completion Exam Note: No removal examination/completion of Inc shall be given without this permit duly approved. IF EXAMINATION/COMPLETION IS BEYOND THE DATE OF EXAMINATION/COMPLETION, IT WILL BE INVALID. This permit must be attached to the report of the Instructor/Professor giving the removal/completion. UP Form 25 (Revised 03 May 2014) INSTRUCTOR'S COPY University of the Philippines PERMIT FOR COMPLETION/REMOVAL EXAMINATION College of Student No.: Date: Mr/Ms ______ is hereby permitted to submit completion requirements/take removal examination in incurred in the _____ Semester 20 ____ - 20 ____ (Subject) Fee: OR # Date of Payment: _____ APPROVED:

IMPORTANT! College Retention Rules

- Any student who, at the end of the semester, obtains a grade of incomplete in any MAJOR course has one year or two (2) semesters to complete that course. The student may either reenroll the subject or complete his deficiency. If the student fails to obtain a final grade, or if the grade is a 5, he will be placed on probation or may be dropped from the program.
- Music Theory subjects (MuT 10, 11, 12, and 13) are basic music courses. Any student who obtains two (2) consecutive grades of five (5) in these courses shall be disqualified from the College. A course cannot be enrolled for more than two times.
- University Scholar/College Scholar (Honorific Scholarships). The University recognizes academic excellence by conferring the following honorific scholarships. (These do not entitle the holders to any tuition waiver or discounts.)
- University Scholar. Any undergraduate student who obtains at the end of the semester an absolute minimum weighted average of "1.45" or better, or a graduate student with an absolute minimum weighted average of "1.25" or better is given this honorific scholarship. University Scholars are listed in the President's list of Scholars.
- College Scholar. Any undergraduate who, not being classed as University Scholar, obtains at the end of the semester an absolute minimum weighted average of "1.75" or better, or a graduate student who obtains an absolute minimum weighted average of "1.5" or better is given this honorific scholarship. College Scholars are listed in the Dean's List of Scholars.



Good Scholastic Standing

- A student is in good scholastic standing if at the end of the semester s/he obtains a final grade of "3" or higher in at least 75% of the total number of academic units in which s/he is registered.
- *Warning*. Students who obtain final grades at the end of the semester below "3" in 25% 49% of the total number of academic units which they are registered shall warned by the Dean to improved their work.



Good Scholastic Standing

- A student is in good scholastic standing if at the end of the semester s/he obtains a final grade of "3" or higher in at least 75% of the total number of academic units in which s/he is registered.
- Probation. Students who at the end of the semester, obtain final grades below "3" in 50% - 75% of the total number of academic units in which they have final grades shall be placed on probation of the succeeding semester and their load shall be limited to the extent to be determined by the Dean.
- Probation may be removed by passing with grades of "3" or better in more than 50% of the units in which they have final grades in the succeeding semester.

Admission, Enrollment, <u>Retention</u>, Graduation



Good Scholastic Standing

- A student is in good scholastic standing if at the end of the semester s/he obtains a final grade of "3" or higher in at least 75% of the total number of academic units in which s/he is registered.
- **Dismissal**. Students who at the end of the semester obtain final grades below "3" in at least 76% of the total number of academic units which they receive final grades shall be dropped from the rolls of the college or school.
- Permanent Disqualification. Students who, at the end of the semester, obtain final grades below "3" in 100% of the academic units in which they are given final grades shall be permanently barred from readmission to any college of the University.

IMPORTANT!

- Updating of Records Students are advised email marongavilla@up.edu.ph or cbsalonga@up.edu.ph (Ms. Connie/Ms. Celeste, Office of the College Secretary) in March (2nd semester) and October (1st semester) for checking of grades/credentials.
- BM program: THIRD YEAR FIRST SEMESTER required to have their academic records and curriculum checklist updated during their third year.
- AA program: FIRST YEAR SECOND SEMESTER required to have their academic records and curriculum checklist updated.

IMPORTANT!

2012 Code of Student Ethics No freshmen is allowed to join any frat/sorority/organization during the first year of study.

Acts of Misconduct:

- Intellectual dishonesty
- harm, harm to persons,
- damage to property,
- inappropriate behavior,
- violation of policies on use of IT resources

IMCorrective measures:

- Admonition,
- cancellation of registration, suspension,
- expulsion,
- withdrawal of degree, fine,
- disqualification from honors,
- reparation, restitution,
- Suspension of IT privileges,
- community service

Questions on Retention?

Please use the zoom chat box if you have questions during the orientation. These will be answered after each section is presented.

IV. Admission, Progress (Enrollment, Retention), Graduation

IV. Graduation

On your last year or One semester before you graduate, you should apply for graduation to check on your lacking courses and deficiencies.

Graduation – Students must file an application as candidates for graduation with the Office of the College Secretary. They shall be recommended for graduation by the faculty after having satisfied all academic and other requirements prescribed for graduation. UNIVERSITY OF THE PHILIPPINES

music.upd.edu.ph/current-students-downloadable-forms.htm

DOWNLOADABLE FORMS

For currently admitted students, here are forms for particular academic transactions.

UNIVERSITY OF THE PHILIPPINES COLLEGE OF MUSIC OFFICE OF THE COLLEGE SECRETARY

INSTRUCTIONS TO APPLICANTS: Check deficiencies/status with School Credits Evaluator in the Secretary's Office. It is the responsibility of the applicant to see to it that the required certifications (P.E., ROTC) are submitted to this office and that all deficiencies are cleared on time.

NAME:	STUDENT NO:	
CITY ADDRESS:		
HOME ADDRESS:		
CELLPHONE #	LANDLINE #	E-MAIL ADD.
DEGREE APPLIED FOR:	AA CM	DCPMA BM
	MAJOR:	
1. I expect to finish the de	egree by the end of	
2. I am/not a candidate fo	or honors. (candidate for prol	pable honors).

IV. Graduation

Graduation with Honors – A student aiming for honors must have a regular load (15 units or more per semester). If underloaded, the case will be evaluated by the CSAPG. Students must write a letter with attached supporting documents on reason why the they are underloaded. Students who complete their courses with the following ABSOLUTE MINIMUM weighted average grade shall be graduated with honors:

- Summa cum laude: 1.20
- Magna cum laude: 1.45
- Cum Laude: 1.75





IV. Graduation

Final Requirements:

- AA: Culminating Music Project / Performance
- BM: Public Recital (Performance Majors), Special Project (Music Education Majors), or Research Paper (Musicology Majors)

Recitals

- 1. Open to the public
- 2. No tickets
- 3. Should follow program repertoire as advised by teacher/adviser
- 4. Reception not allowed within the college premises

Offices, Services, and Staff UP College of Music

Specific Offices for Particular Concerns

UNIVERSITY

- Office of the University Registrar https://our.upd.edu.ph/
- Office of Student Affairs http://osa.upd.edu.ph/about/
- University Health Service https://ovcca.upd.edu.ph/offices/unive rsity-health-service/
- Difiman Learning Resource Center
- Office of Student Housing
- University Food Service

- COLLEGE OF MUSIC
- Dean: musicdean.upd@up.edu.ph (administrative)
- College Secretary: musicocs.upd@up.edu.ph (academic)
- Associate Dean for Student Affairs: jubaes@up.edu.ph (student matters)
- CMusic Student Council: upd.cmusc@gmail.com (student concerns)
- Extension Program: aqtan@up.edu.ph (scholarships)
- Department chairs: BM/AA program (advising and monitoring)
- UPCMAA: upcmaa2016@gmail.com (alumni)

Offices, Services, and Staff UP College of Music

Office of the Dean and Administration Services c/o Ms. Eva Cadiz: musicdean.upd@up.edu.ph

College Secretary's Office and Student Services c/o Ms. Connie Rongavilla: musicocs.upd@up.edu.ph

Library Services c/o Ms. Flor Santos (Music Library): upcmu.library@gmail.com Extension Office c/o Ms. Pamela Baldicanas: upcmudilimanmedia@gmail.com Office of Associate Dean Dr. Jonas Baes: jubaes@up.edu.ph College Student Council c/o Mr. Ricardo Juanito Balledos: upd.cmusc@gmail.com

Department chairs/ AA coordinator emails

- Composition: Prof. Josefino Toledo jjtoledo@up.edu.ph
- Conducting: Dr. Raul Navarro rcnavarro@up.edu.ph
- Keyboard: Prof. Ena Aldecoa eraldecoa@up.edu.ph
- Music Education: Prof. Sherla Najera manajera@up.edu.ph
- Musicology: Prof. Patricia Silvestre mbsilvestre1@up.edu.ph
- Strings: Prof. Nathan Manimtim nvmanimtim1@up.edu.ph
- Voice, Music Theatre, and Dance Prof. Cecilia Valena movalena@up.edu.ph
- Winds and Percussion Prof. Antonio Maigue armaigue@up.edu.ph
- Associate in Arts (AA) Dr. Jocelyn Marfil mumarfil@up.edu.ph

Dean's Office/ Administrative Services



Hubert Fucio



Faye Manuson









Mang Toto Felicissimo Calabon





Butch Liboon



College Secretary's Office/ Student Services



Connie Rongavilla







Library Services



Janitorial and Security Staff



Security Randell Martinez



Please check out the UP CMu website https://music.upd.edu.ph





Activate Windows

UP College of Music official web sites

www.music.upd.edu.ph

https://www.youtube.com/channel/UC9dw CYAzfT7kJ0Qj2rCu74Q/featured





Please like our Facebook Pages UP College of Music



Please like our Facebook Pages UPCMu-OCS



For your comments and suggestions: BETTER MUSIC! TELL US WHAT YOU THINK. WE WANT TO HEAR FROM YOU.

Send us your comments and suggestions by scanning this QR Code



Padayon bagong Isko at Iska!





