

## Online Music Theory and Solfege Test 2020 Guidelines

Attention UP CMu undergraduate applicants:

We are posting the guidelines to the online music theory and solfege test 2020 for the information and guidance of applicants who shall be taking the practice test on May 30, 2020 and the actual tests on June 6, 2020 (theory) and June 7, 2020 (solfege).

June 6 Theory test guidelines:

1. Practice test: Please be informed that there will be a practice test for all applicants on May 30, 2020 at 9:00 am. Please log in at least 15 minutes before the time using your UVLE account username and password provided to you by UVLE.  
For the Practice test: Go to My Dashboard and click on the file "Online Theory Exam Practice Test." Take the test. You are allowed multiple attempts to practice.
2. For the **Actual test**: During the actual test, click on the file: "UP College of Music: Online Theory Placement Exam." You will be given only one attempt.
3. Actual test: The actual test will be on June 6, 2020 at 9:00 am. Log in at least 15 minutes before the time starts.
4. Connection: A strong wifi connection is preferred during the test proper. Please make sure that your wifi or data connection will be adequate for two hours.
5. Website: The link to the test is available via UVLE. UVLE has sent each applicant's username and password last May 8, 2020.
6. Gadgets: The following gadgets can be used for the online exam:
  - Personal Computer (PC and MAC)
  - Laptop or Macbook
  - iPad Pro (iOS 10 or later)
  - iPad\* (iOS 10 or later) – Download Moodle from App store
  - iPhone\* (iOS 10 or later) – Download Moodle from App store
  - Android phone or tablet\*(Android 5.0 or later) - Download Moodle from Play store

\*NOTE: For iPad, iPhone, Android users, download Moodle from the App or Play store.
7. Sound: Headphones are suggested for the listening component of the test.
8. Support: For more information and guidance, please call us at 0956-84-90-210 (Globe) / 0995-700-9946 (Globe) or email us at [musicocs.upd@up.edu.ph](mailto:musicocs.upd@up.edu.ph) or DM (direct message) us at FB UPCMμ-OCS. For UVLE username and password, please contact the following:
  - For inquiries about ILC Diliman services (e.g. UVLe) or recommended applications (e.g. Zoom, Google Meet, Google Drive, Powerpoint etc.), please contact ILC Diliman via [helpdesk.ilc.upd.edu.ph](mailto:helpdesk.ilc.upd.edu.ph).
  - For inquiries about DilNet account or creation of a UP Mail account, please contact UP Computer Center at [helpdesk@upd.edu.ph](mailto:helpdesk@upd.edu.ph).

June 7 Solfege exam guidelines:

1. Download and test the Zoom 5.0 application from <https://zoom.us/download>. Check zoom support
  - for desktop at: <https://support.zoom.us/hc/en-us/sections/200305583-Desktop>

- for mobile at: <https://support.zoom.us/hc/en-us/sections/200305413-Mobile>
2. Please test your Zoom connection before the examination date.
  3. Actual test: June 7, 2020 (9:00 am – 11:00 am).
  4. Time: Each applicant will be emailed a detailed time schedule by the UP CMu OCS. Please be at the waiting room 15 minutes before your scheduled time.
  5. Connection: A Zoom meeting ID and Password will be emailed with the time schedule for each applicant by the UP CMu OCS. Please find your applicant number and scheduled time.
  6. Procedure: When you enter the zoom app, wait for the examiner to admit you.
    - Show your test permit to the examiner.
    - The examiner will share screen the number to be sung and give you the reference pitch.
    - Study the number given for one minute and try to sing the notes in the given number.
    - Thank the examiner and leave the zoom meeting.
  7. Support: For more information and guidance, please call us at 0956-84-90-210 (Globe) / 0995-700-9946 (Globe) or email us at [musicocs.upd@up.edu.ph](mailto:musicocs.upd@up.edu.ph) or DM (direct message) us at FB UPCMμ-OCS.